

Kollath|CPA

Kollath, CPA is seeking an experienced and detail-oriented Senior Insurance Accountant to join our Insurance Accounting team in our Madison or Brookfield office. You will perform complex statutory accounting activities related to all aspects of accounting and administration for small insurance companies including, but not limited, to Accounts Payable, Accounts Receivable, bank reconciliations, financial statements, billing, entry of underwriting and claims data, preparing and filing regulatory forms, etc. This position will maintain general ledger accounts and develop associated managerial reports and financial statements. This position will also provide direction to a position assisting with all of the above work, primarily the administrative work. The work is broad in nature and can be difficult.

Kollath CPA was founded in 2007 to provide tax and accounting services to individuals and small- to mid-sized companies. We are a Public CPA firm with 35+ professionals offering challenging and rewarding work without the big firm culture and pressures. We have locations in Madison, Brookfield, and Sauk City.

Duties and Responsibilities for the position include:

- Compile and analyze financial information to prepare and post entries to general ledger accounts and to document business transactions.
- Perform and review general ledger functions for monthly activity and closings.
- Review, verify documentation, and processes claims for payment.
- Prepare and review monthly reconciliations of balance sheet accounts to general ledger.
- Prepare and review bank reconciliations as well as other banking activities.
- Detect, research, and resolve reconciliation items proactively.
- Analyze and document revenue and expenditure trends and variances in account balances between periods and against budget.
- Prepare financial reports such as balance sheets, income statements, cash flow statements, budgets, and footnote schedules.
- Stay current with industry changes, legal updates, and technical developments related to insurance products and accounting.

Qualifications and Skills needed:

- Bachelor's degree in accounting, finance, or related field, or equivalent education and/or experience.
- Minimum of three years of relevant statutory accounting experience is required, preferably with life insurance.
- General understanding of insurance company operations is preferred.
- Solid understanding of Generally Accepted Accounting Principles (GAAP) and statutory accounting principles is required.
- CPA designation or progress towards CPA designation preferred.
- Proficient with computer software applications, preferably Microsoft Office Suite and automated accounting information systems required.
- Proficient and accurate computer keyboarding skills required.
- Ability to interact effectively and professionally with all levels of individuals both internal and external.
- Effective and thorough analytical and problem-solving skills.